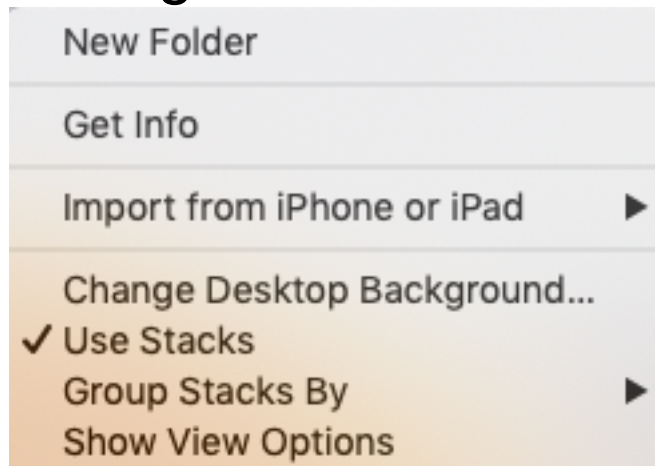


SOME NEW THINGS IN MOJAVE...

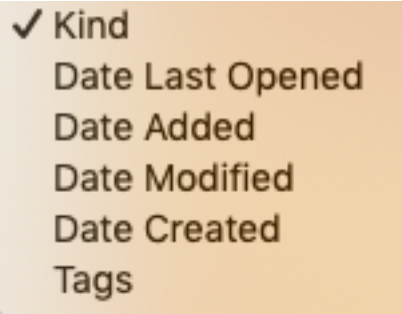
STACKS...organization on the Desktop

Finder Menu Bar > View > Use Stacks
& Group Stacks By ...

OR right click Finder Desktop to get...



If Group Stacks By is chosen, the sub-menu is...



When a Stack is clicked/opened, symbol



appears as well as icons for those items located within the selected Stack; you then click on the file you wish to open or merely view the icons contained in the Stack.



Clicking the icon closes the Stack and all file icons disappear into the Stack. If you opened a file, it remains open, then when quitting, it returns to the specific Stack

unless you chose to save it elsewhere.

Folders on the Desktop remain as folders visible on the Desktop and are not included in a Stack.

Note when a Finder Window is opened on the Desktop, the Finder Desktop folder displays all files in the usual manner—STACKS is not represented within the Finder Window view (whichever is chosen—icon view, list view, column view, gallery view)

And this Finder Window view can be sorted with its View menu > Show View Options as well as from the Group or Action tools menu on the Toolbar of a Finder Window...

SCREENSHOTS...a new easier way

...when you want to take a screen shot of a screen, a window, or a selection — press command shift 5 & choose from tools representing above...the Option button allows choosing destination of screenshot, then move cursor to area & click. Screen shot will appear at destination choice or as a “floating thumbnail” on the Desktop, then settling there for your further use...see below

**Capture Entire
Screen**

**Capture Selected
Portion**

Record Selected Por



**Capture Selected
Window**

**Record Entire
Screen**

Options menu

PREVIEW PANE IN ALL FINDER WINDOWS...with extras for image files e.g. Quick Actions

...in a Finder Window (any view), go to Finder Menu Bar > View > Show Preview; in listing selected, observe Quick Actions in lower area of right preview pane...if an image file is selected (pdf, jpg, screenshot) the Quick Actions choices could be rotating, create pdf, markup right in Finder without having to open any other application.