

I Have a Little List

- Name List
- Children List
- Marriage List
- Bookmark List
- Location List
- Source List
- Event List
- Search List
- Duplicates List
- Potential Problems List
- History List
- To Do List
- Missing Files List

About tags

- Use tags to create subsets of individuals in your database
- There are only 9 tags; you can turn them on or off from one place and use them in another
 - Tag the ancestors of an individual, then use the tag to create a gedcom file of those ancestors.
- You can determine which tags will be shown on a given display (family view, individual view, name list, etc.)

Anatomy of the Name List

Name List Contains 260 Names including Alternate and Married Names

Name List

#: Given: Surname:

First A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Last

RIN	Name	Sex	1	2	3
1	Brown, Asa Clark (1792-1866)	M			
24	Brown, Asa Danial (1838-1908)	M			
9	Brown, Au (Abt 1840-)	M			
156	§ Brown, Catherine	F			
65	~ Brown, Celia E. (1873-1909)	F			
11	Brown, Charles (Abt 1859-)	M			
122	Brown, Charles (1803-)	M			
50	Brown, Charles David (1878-1943)	M			
66	Brown, Charles W. (Abt 1860-)	M			
91	§ Brown, Clara Etta (1850-1928)	F			
50	~ Brown, David Charles (1878-1943)	M			
92	Brown, David Clark (1846-1927)	M			
81	§ Brown, Edith Mae (1896-1986)	F			
34	§ Brown, Eleanor (1803-1874)	F			
137	§ Brown, Elizabeth (1701-1734)	F			
33	§ Brown, Elizabeth (1794/1804-Bef 1832)	F			
96	§ Brown, Ella Theodora (1883-1970)	F			
69	§ Brown, Elmina (1841-1922)	F			
49	§ Brown, Elsie May (1880-1965)	F			
63	Brown, Eva Jane (1876-1956)	F			
120	Brown, Frank (1799-)	M			
10	§ Brown, Hannah M (Abt 1824-)	F			
59	~ Brown, Hattie Margaret (1875-After 1942)	F			

***Detail** *Edit *Events *Notes *Family *Sources

Asa Clark Brown

Born 11 Oct 1792, Woodstock, Windham, Connecticut, United States

Chr

Died 8 Mar 1866, Minneapolis, Hennepin, Minnesota, United States

Buried Mar 1866, Minneapolis, Hennepin, Minnesota, United States

Father Nathan Brown

Mother Molly Clark

*Spouse Elizabeth Reynolds

*Marr 1810-1815

Samuel Brown+

Nathan Brown

Mary Smith+

Asa Clark Brown

Asa Clark+

Molly Clark

Rebecca Walker+

Name List Processes

- To-Do
 - Add a to-do item to the high-lighted individual
- Options
 - Include alternate names
 - Alternate names will be prefixed by “~”
 - Include married names
 - Married names will be prefixed by “§”
 - Advanced Deleting
 - Deletes all individuals with a specific tag

Advanced Tagging

Advanced Tagging

Close Help

Individual Tagging

Asa Clark Brown [1]

Tags: 1 2 3 4 5 6 7 8 9

Advanced Tagging

Tag Untag Make changes on #: 1

Family... Ancestors...
Everyone Descendants...
Everyone in Search List Entire Family Line

Clear All Tag Numbers For Everyone

Tag Descriptions

	Counts
Tag 1	0
Tag 2	0
Tag 3	0
Tag 4	0
Tag 5	0
Tag 6	0
Tag 7	0
Tag 8	0
Tag 9	0

Tags to Show on Name List...

Advanced Tagging Processes

- Tag / Untag
 - Specifies whether you add or clear tags
- Make changes on
 - Specified which tag you want to use
- Clear all Tag Numbers for Everyone
 - Punt
- Tag Description
 - Keep track of what tag means what

Advanced Tagging (continued)

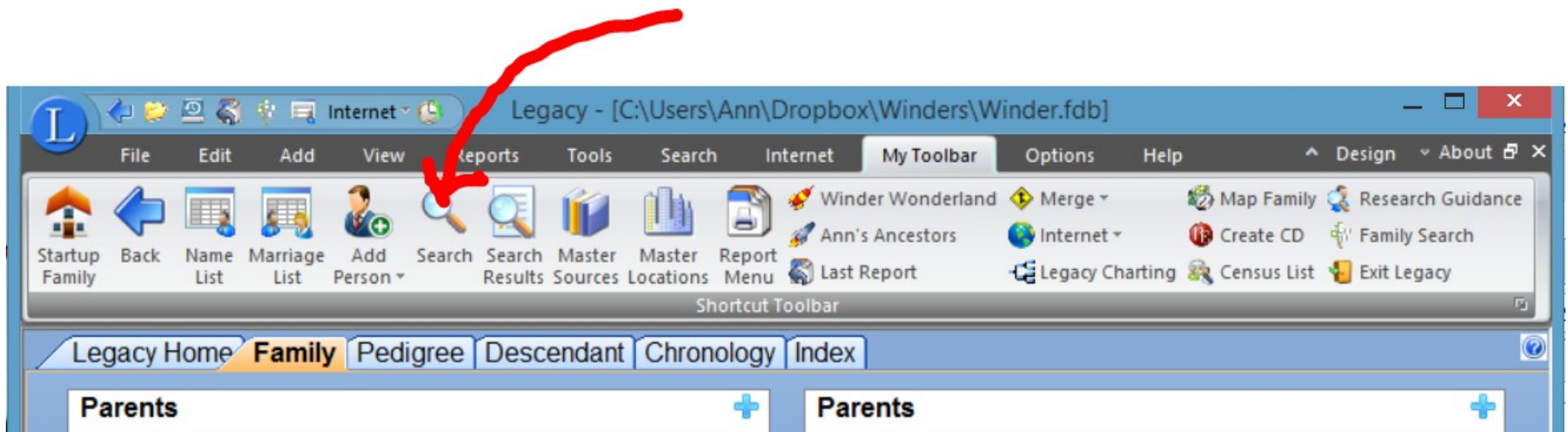
- Family
 - Tag the highlighted individual's family, as would be shown on a family group sheet (spouse, children)
- Ancestors
 - Tag the highlighted individual's ancestors, as in a pedigree chart
- Descendants
 - Tag the highlighted individual's descendants, as in a descendant chart

Advanced Tagging Search

- Show Search List
 - Limits name list to individuals found at last search
- Show Name List
 - Resets name list to show complete database
- Show All Tagged
 - Limits name list to individuals with a specific tag
- Show All Untagged
 - Limits name list to individuals with no tags
- Search the internet for the highlighted individual

Search List

- You can search from various displays, but the most direct is from My Toolbar



Using a Search List

- Legacy keeps track of the results of your last search
- Refine the list by searching the search list
- Tag individuals on the list
- Print the list
- Add to-do items to individuals on the list

Types of Searches

- Query by Example
- Detailed Search
- Miscellaneous
- Missing Sources
- Missing Information
- Census List

Detailed Search

- The parameters of a detailed search are infinite

The screenshot displays a search interface titled "Primary Condition" with a light blue background. It is organized into four columns: "Look for whom?", "Where to look", "How to look", and "What to look for".

Primary Condition:
Look for whom? Individual | Where to look Event-Description | How to look Equal To | What to look for Oakdale Memorial Park

Second Condition:
 Second Condition
• And
• Or
Look for whom? Male | Where to look Given names | How to look Contains | What to look for James

Third Condition:
 Third Condition
• And
• Or
Look for whom? Male | Where to look Death Date | How to look Contains | What to look for 1862

On the left side of the form, there is a vertical navigation bar with icons for back, forward, home, search, and other functions.

At the bottom of the interface, there are three radio buttons for search behavior:
 Clear List before this search
 Add results to existing List
 Only search the Search List

Below the radio buttons are six buttons: Find First, Create List, Load..., Save..., Close, and Help.

Census List

- Look for potential individuals

The screenshot shows a web interface for creating a census list. The main title is "Create a List of Potential Individuals". The interface is divided into three main sections:

- 1) Choose the Country:** A dropdown menu is set to "United States". Below it is a text input field for "Place" containing "United States". A note below the field reads: "country OR state, country OR city, state, country (Place should include a spelled-out country name)".
- 2) Choose the census year:** A dropdown menu is set to "1940". Below it is a text input field for "Date Range" containing "1940". There is also a section for "Average Life Span" with a spinner set to "80" years. Below that are two checkboxes: "Only include ages from" (with a range of "16" to "25" years) and "Only include gender" (set to "Males").
- 3) Create the List or Report:** Two buttons are present: "Create a Search List" and "Preview a Census List Report".

On the right side, there is a "Search List Options" panel with two checkboxes: "Exclude individuals from the Search List who appear to have already been found in this census" (checked) and "Exclude individuals from the Search List with location percentages less than:" (unchecked, with a spinner set to "50" %).

At the bottom, there are radio buttons for "Clear List before this search" (selected), "Add results to existing List", and "Only search the Search List". There are also buttons for "Find First", "Load...", "Save...", "Close", and "Help".

Census Search is Flexible

- Find all potential civil war soldiers:

The screenshot shows a software window titled "Search" with a tabbed interface. The active tab is "Census List". The main content area is titled "Create a List of Potential Individuals" and is divided into three sections:

- 1) Choose the Country:** A dropdown menu is set to "United States". Below it is a text input field for "Place" containing "tennessee". A note below the field reads: "country OR state, country OR city, state, country (Place should include a spelled-out country name)".
- 2) Choose the census year:** A dropdown menu is set to "1860". Below it is a text input field for "Date Range" containing "1 Jun 1860".
- 3) Create the List or Report:** Two buttons are visible: "Create a Search List" and "Preview a Census List Report".

Additional options include:

- Average Life Span:** A spinner set to "80" years.
- Only include ages from:** A checked checkbox with a range of "16" to "60" years.
- Only include gender:** A checked checkbox with a dropdown set to "Males".

On the right side, there is a "Search List Options" panel with two checkboxes:

- Exclude individuals from the Search List who appear to have already been found in this census
- Exclude individuals from the Search List with location percentages less than: %

At the bottom of the window, there are radio buttons for search behavior:

- Clear List before this search
- Add results to existing List
- Only search the Search List

At the very bottom, there are buttons for "Find First", "Load...", "Save...", "Close", and "Help".

Children List

- From family view, select Children's Settings

The screenshot shows the Legacy Family Tree software interface. The title bar indicates the file path: Legacy - [C:\Users\Ann\Documents\Legacy Family Tree\Data\Sample.fdb]. The menu bar includes File, Edit, Add, View, Reports, Tools, Search, Internet, My Toolbar, Options, and Help. The 'View' menu is open, and a red arrow points to the 'Children's Settings' option. Other options in the 'View' menu include Spouse List, Siblings List, Timelines, Children's Settings, To-Do List, Trees, Parents List, and History List. The main window displays the 'Family' view, showing a family tree structure with 'Parents' and 'Self' sections. The 'Self' section is expanded to show 'Husband' and 'Wife' details for Asa Clark Brown and Eleanor Huffman, respectively.

Category	Name	Birth	Death	Location
Parents	Nathan Brown	1755/1765-+		
Parents	Molly Clark	1765-+		
Self	Asa Clark Brown	11 Oct 1792	8 Mar 1866	Woodstock, Windham, Connecticut; Minneapolis, Hennepin, Minnesota
Wife	Eleanor Huffman	11 Jan 1803	3 Jun 1874	Kingston, Frontenac, Ontario, Canada; Saint Cloud, Stearns, Minnesota, USA

Children's Settings

- From here, you can add, delete, unlink, edit the children of the couple on the family view

Edit Children

Children of Asa Clark Brown and Eleanor Huffman

P	Name	Birth Date	Location
	Brown, Joshua Marsden	30 Sep 1833	Tionesta, Venango, Pennsylvania, United States
	Brown, Samuel	17 Jun 1835	Tionesta, Venango, Pennsylvania, United States
	Brown, William C., Reverend	3 Apr 1841	Scrubgrass, Venango, Pennsylvania, United States
	Brown, John W.	7 Aug 1843	Scrubgrass, Venango, Pennsylvania, United States
*	Brown, David Clark	24 Nov 1846	Deerfield, Warren, Pennsylvania, United States

[Close](#)

[Edit...](#)

[Add Brother...](#)

[Add Sister...](#)




[Unlink...](#)


[Delete...](#)


[Sort](#)


[Zoom...](#)



[Help](#)

Child Status: 

Relationship to Father:  Private Invisible

Relationship to Mother:  Private Invisible

Order  

Weed out Duplicates

- Select Merge on My Toolbar, then select Find Duplicates
- Legacy will urge you to make a backup before you proceed
- Legacy will present you with a list of options. Use the defaults until you find a reason to change them
- Legacy will start presenting you with individual pairs which it thinks may be duplicates.

Duplicates

- You can compare the two entries using the tabs across the top
- Sometimes you will have to scroll down to see all the data
- You can edit either individual.
- You can copy information from one entry to the other, such as events or comments
- For each differing piece of information, you can specify which entry to keep

Create a Not Duplicates List

- If you are sure the pair are NOT duplicates, tell Legacy so by clicking the not-duplicate button
- If you are unsure, click on Skip to Next

Merging Two Individuals

*General *Family *Events Pictures *Notes *Research *Medical Addr

Reverend William C. Brown [74] William Brown [155]

Birth 3 Apr 1841 Scrubgrass, Venango, Pennsylvania,

Christening

Death 11 Jul 1886 Lyman Prairie, Pope, Minnesota, United

Burial 12 Jul 1886 Grove Lake, Pope, Minnesota, United

Pref Spouse Elmina Frost [69] m.20 Oct 1863 Maine Prairie, Catherine Sabin [156]

Pref Father Asa Clark Brown [1]

Pref Mother Eleanor Huffman [34]

Fields that are different: Click the Left or Right option button next to the information to keep

<input checked="" type="checkbox"/> Given Name	<input checked="" type="radio"/> William C.	<input type="radio"/> William
Prefix	<input checked="" type="radio"/> Reverend	<input type="radio"/>
Birth Date	<input checked="" type="radio"/> 3 Apr 1841	<input type="radio"/>
Birth Loc	<input checked="" type="radio"/> Scrubgrass, Venango, Pennsylvania, United	<input type="radio"/>
Death Date	<input checked="" type="radio"/> 11 Jul 1886	<input type="radio"/>
Death Loc	<input checked="" type="radio"/> Lyman Prairie, Pope, Minnesota, United	<input type="radio"/>
Burial Date	<input checked="" type="radio"/> 12 Jul 1886	<input type="radio"/>
Burial Loc	<input checked="" type="radio"/> Grove Lake, Pope, Minnesota, United States	<input type="radio"/>

Edit Left Swap Left / Right Edit Right

Merge Right Individual into Left Individual Skip to Next Back

1 of 2 Options Close Help AutoMerge

Not Duplicate button (circle with slash) highlighted with a red arrow.

Postpone Merging

- If you need to do more research, click on options to tag the individual(s) and skip to the next potential duplicate pair

Merging Two Individuals

*General *Family *Events Pictures *Notes *Research *Medical Addr

Reverend William C. Brown [74] | William Brown [155]

Birth: 3 Apr 1841 Scrubgrass, Venango, Pennsylvania, |

Christening: |

Death: 11 Jul 1886 Lyman Prairie, Pope, Minnesota, United |

Burial: 12 Jul 1886 Grove Lake, Pope, Minnesota, United |

Pref Spouse: Elmina Frost [69] m.20 Oct 1863 Maine Prairie, | Catherine Sabin [156]

Pref Father: Asa Clark Brown [1]

Pref Mother: Eleanor Huffman [34]

Fields that are different: Click the Left or Right option button next to the information to keep

Given Name	<input checked="" type="radio"/> William C.	<input type="radio"/> William
Prefix	<input checked="" type="radio"/> Reverend	<input type="radio"/>
Birth Date	<input checked="" type="radio"/> 3 Apr 1841	<input type="radio"/>
Birth Loc	<input checked="" type="radio"/> Scrubgrass, Venango, Pennsylvania, United	<input type="radio"/>
Death Date	<input checked="" type="radio"/> 11 Jul 1886	<input type="radio"/>
Death Loc	<input checked="" type="radio"/> Lyman Prairie, Pope, Minnesota, United	<input type="radio"/>
Burial Date	<input checked="" type="radio"/> 12 Jul 1886	<input type="radio"/>
Burial Loc	<input checked="" type="radio"/> Grove Lake, Pope, Minnesota, United States	<input type="radio"/>

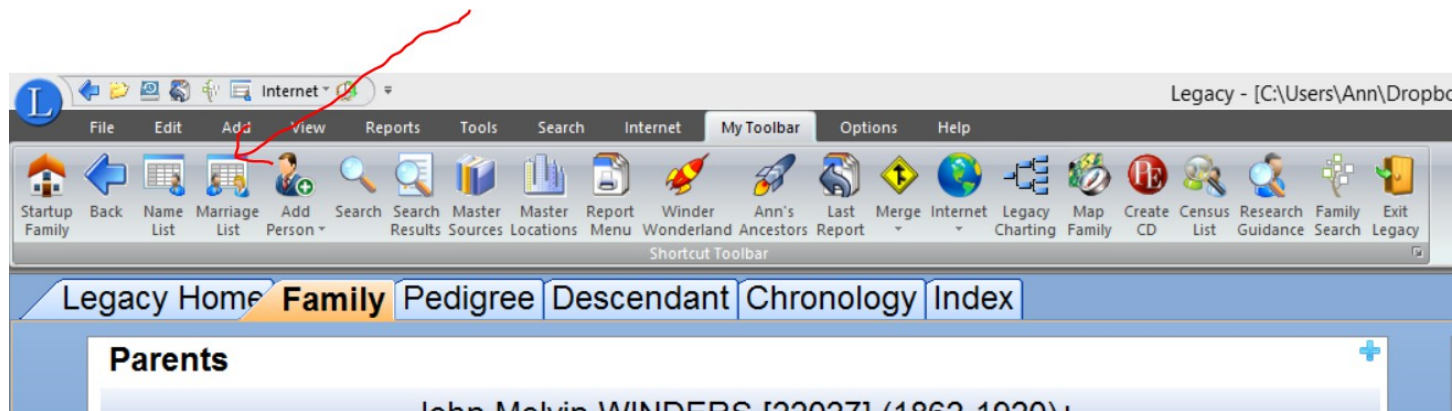
Edit Left | Swap Left / Right | Edit Right

Merge Right Individual into Left Individual | Skip to Next | Back

1 of 2 | Options | Close | Help | AutoMerge

Marriage List

- The marriage list shows husband-wife combinations. If the individual was married 3 times, he/she appears in the list 3 times.
- The list can be sorted by husband, wife, or marriage ID number (MRIN)
- The marriage can be tagged



Potential Problems List

- Choose Potential Problems from the Other Reports button on the Reports tab of the Ribbon.
- Click on Create Problems List button to create list of all problems found.
- From the list you can edit an identified individual or exclude him/her from future checking.
- You can exclude a potential problem from any individual in the database, or from just the one individual.

Potential Problems

- Specify which things you consider problems on the Potential Problems Screen

Potential Problems

Potential Problems

Records Warnings Problems Standardization Gaps

Title at the Top of each Page

Potential Problems Report

Records to Check

Normal check of all records (skip problems marked to be excluded)

(You can mark and unmark specific problems to be skipped by going to a person's Individual Information screen and clicking the Exclude from Potential Problems button at the bottom of the window.)

Only records with previous errors and all new records

(Rechecks individuals with previous problems and any new individuals that have been added since the last analysis. Skips previous individuals with no problems and individuals with problems marked to be excluded.)

All Records

Only records with problems marked to be excluded

Limit checking to records with tag: 1

Tag all problem records on tag #: 1

Clear Tags First

Create Problems List

View Existing Problems List

Preview Print

Close Help

Printer Setup...

Change Fonts...

Page Setup...

Summary Style

Report Destination

Screen/Printer

Text file

PDF File

Reset All



Potential Problems List

Title at the Top of each Page

Potential Problems Report

Name	Problem
Brown, [21]	Birth of first child too late after Marriage Date.
Brown, Myrtle Inez [90]	Birth of first child too late after Marriage Date.
Brown, Charles [11]	Child 11 born too long after previous child
Goas, Hanna E. [5]	Child 2 born too long after previous child
Clark, Abel [105]	Child 2 born too soon after prev child
Brown, William C., Reverend [74]	Child 3 born too long after previous child
Goas, Frederick [7]	Child 3 born too long after previous child
Brown, Mina Viola [64]	Child 3 born too soon after prev child
Brown, Kenneth Wilmer [95]	Child 7 born too long after previous child
Sarah [117]	Marriage date is bad
Clark, Nathaniel [108]	Marriage date is bad
Reynolds, Elizabeth [33]	Married before Age 13.

Name: Brown [21]

Problem Text: pm. 1810-1815 and b. Abt 1815

Problem: Birth of first child is later than normal after Marriage Date of Parents.

Suggestion: Verify the birth and marriage dates. There might be a child missing.



Preview



Print

Close

Help

Printer Setup...

Change Fonts...

Page Setup...

Edit Individual...

Edit Marriage

Edit Children

Edit Parents

Mark as Not a Problem

Report Style

- Detailed
- Abbreviated
- Summary

Report Destination

- Screen/Printer
- Text file
- PDF File

Bookmark List

- You can set up to 200 bookmarked individuals
 - Right-click the bookmark icon at the bottom of the screen to bookmark the currently viewed couple
- The *Bookmark List* is saved between sessions and is available each time you use Legacy
- To access the bookmark list, Click the **Bookmark** button in the bottom-left corner of the screen
- When the list is displayed, either highlight the desired name and click **Goto** or double-click on the name you want to jump back to..

The screenshot displays a genealogy software interface. At the top, there are two panels for census data: '1800, Charlton, Worcester, Massac' and '1840, Scrubgrass, Venango, Penns'. Below these is a 'Marriage' section for '8 Mar 1832 - Tionesta, Venango, Pennsylvania, United States'. The main section is titled 'Children' and contains a list of 12 children. The first five children are listed in a table:

Child #	Name	Child #	Name
1	Joshua Marsden Bro	6	½Brown (Abt 1815
2	Samuel Brown (1835-)	7	½Reverend Nathan R
3	Reverend William C.	8	½Brown (Abt 1819-)
4	John W. Brown (184	9	½Reverend Lorenzo
5	David Clark Brown (1	10	½Catherine Goas (18

Children 11 and 12 are listed as '½Hanna E. Goas (' and '½Frederick Goas (' respectively. Below the list is a 'Click to Add a Child' button. At the bottom, a navigation bar shows '1|Asa Clark Browr 2|Samuel Brown 3|John Clark Brov 9:48 | H:1 = | M: I:1 W:34 ='. An arrow points to the first entry in the children list.

Setting Family View Bookmarks

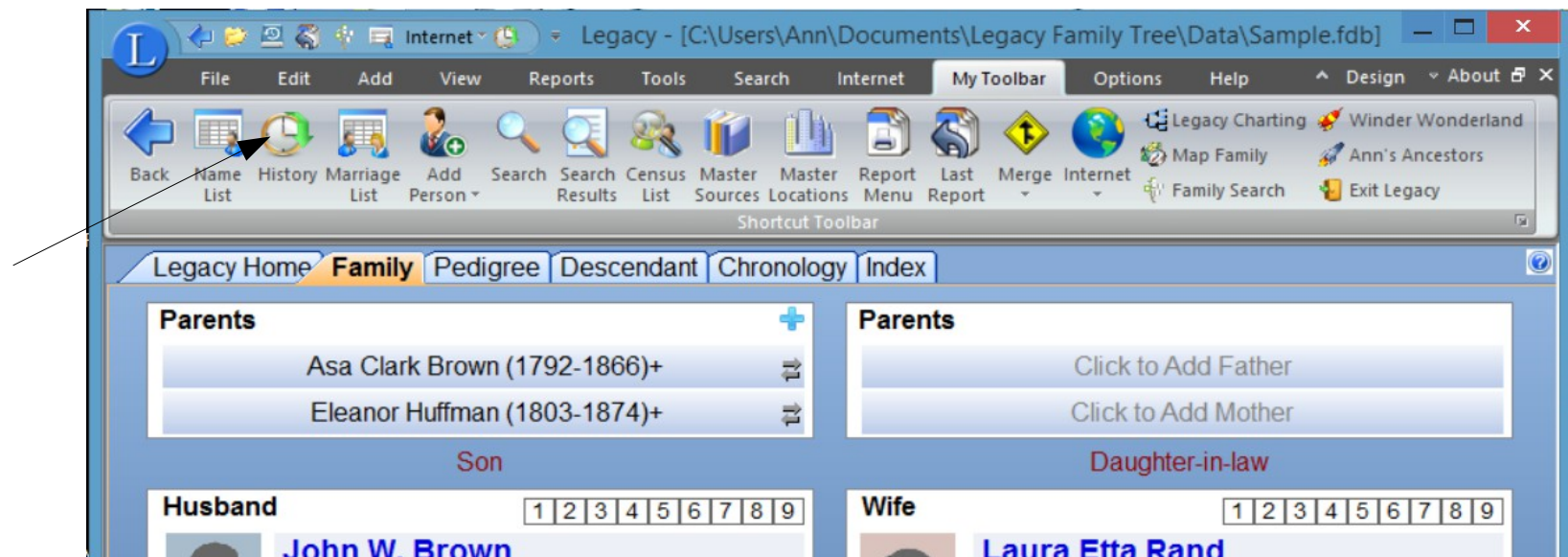
- To set bookmarks at the bottom of the family view screen, go to the individual, right-click the bookmark you want to set.

The screenshot displays a family view interface with the following sections:

- Census:** Two panels at the top, both titled "Census" with the date "12 Aug 1850, Neshannock, Lawrence". Each panel contains a row of icons for various family events.
- Marriage:** A section titled "Marriage" with the date "25 Sep 1869 - Saint Cloud, Stearns, Minnesota, United States". It includes a row of numbered tabs (1-9) and a set of icons.
- Children:** A section titled "Children" containing a list of nine children, each with a number, name, and birth-death dates. The children listed are:
 - 1 Brown (1870-1870)
 - 2 Lelia Eldusta Brown (1873-1909)§
 - 3 Mina Viola Brown (1874-1937)§
 - 4 Eva Jane Brown (1876-1956)§
 - 5 Charles David Brown (1878-1943)§
 - 6 Brown (1879-1879)
 - 7 Ada Etta Brown (1883-1975)§
 - 8 Victoria May Brown (1885-1914)§
 - 9 BrownBelow the list is a button labeled "Click to Add a Child".
- Bottom Bar:** A horizontal bar at the bottom showing a row of tabs for individuals: "1 Asa Clark Brow", "2 John W. Brown", "3 John Clark Brov", "9:55", "H:73 ±", "M:25 ±", "W:71 ±". Three arrows point to the bottom of the children list, indicating where to right-click to set a bookmark.

History List

- Legacy keeps track of the last 200 individuals you have viewed so that you can jump back to them at any time. The history list is saved between sessions and is available each time you use Legacy
- When the list is displayed, either highlight the desired name and click **Goto** or double-click on the name you want to jump back to.



What's Next?

- Customizing Legacy
- Using the clipboard, how and why
- Sharing Events, how and why
- Media, how and where to attach them
- Report sentences, how to customize
- To-Do Lists / Research Log, how and why
- Sourcing
- ???