

Projects Requiring a City of Georgetown Building Permit

Patio, Deck | Handicap Ramp
Patio cover, Pergola | Covered Porch
Perimeter Fence | Sidewalk, Driveway
Widening | Swimming Pools, Spas and
Hot Tubs | Water Features over 30
inches deep | Roof Replacement
including minor repairs
Solar Tubes, Sky Lights and Roof Attic
Fans | Fireplaces, Interior or Exterior
Retaining Walls over 4 feet | Irrigation
Systems | Water Heater Replacement
Interior Remodel, Additions or
Demolition | Electrical, Plumbing,
Heating or Air Conditioning Work
Water Softener

For more Information Contact:

Modifications Committee and Community
Standards Office
2 Texas Drive, Bldg. A, Georgetown, TX 78633
Phone: 512-948-7460
Email: camodifications@sctexas.org
or
communitystandsoffice@sctexas.org

City of Georgetown Inspection Services
300-1 Industrial Avenue, Georgetown, TX
78626
Phone: 512-930-2550
Email: permits@georgetown.org

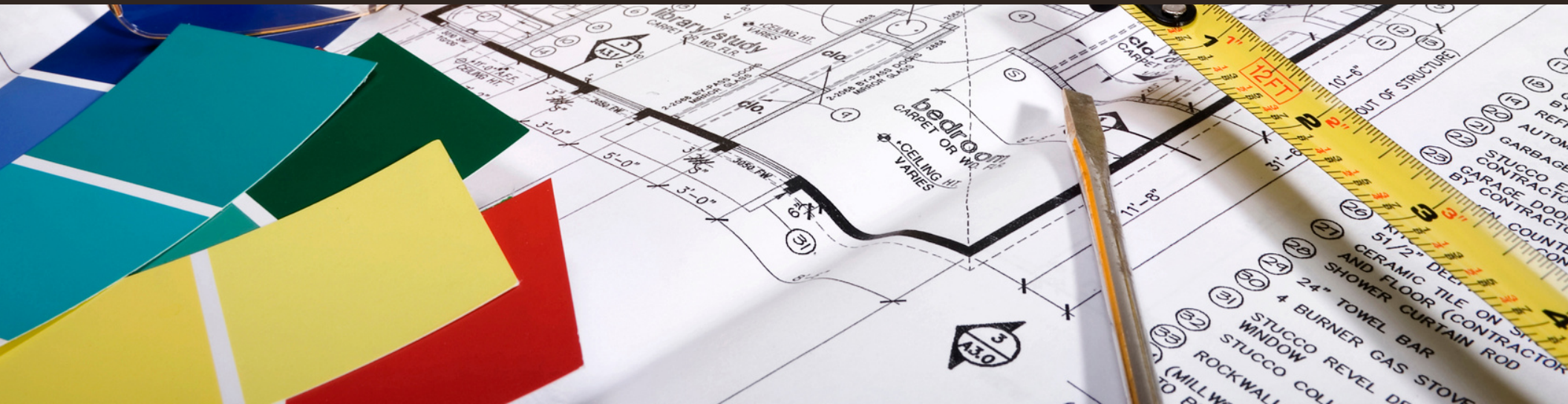
IMPORTANT

Completing your due diligence and checking
references prior to hiring a contractor is
always a good idea.

Permitting Process IMPORTANT

Planning a Home
Improvement Project?

What homeowners should
know when hiring a
Contractor...



www.sctexas.org

Importance of City of Georgetown Building Permits and Inspections

- Certifies compliance with at least minimum building standards at time of construction.
- Assures homeowner's insurance company that work was done according to City requirements. Reduces risk of failure to cover subsequent damage claims.
- Assures future owner that all construction meets or exceeds minimum building standards in place at time the project was inspected.
- Facilitates easier resale process.
- Peace of mind that the work performed meets the minimum standards for safety, and that the contractor operates within City compliance standards.



THE PROCESS

The City of Georgetown and Sun City Texas Modifications Committee have worked together to create this document to help you better understand the permitting process to ensure that your projects meet minimum standards and comply with City requirements.

It is the responsibility of the homeowner to make sure this process is followed. Many contractors are well versed in this process, but it is your responsibility to ensure your project is handled in the appropriate manner.

Following this process will ultimately give you the satisfaction of knowing that your project is in compliance and will help to avoid surprises late in the process.



Helpful Information

- City of Georgetown permits are separate from Sun City Texas Community Association permits in which the City of Georgetown requires a Sun City approval at time of submittal.
- Property owner is ultimately responsible to secure permit.
- No work shall be done prior to obtaining a permit, except staking of area.
- Plan review may take up to 10 business days from date of application fee payment.
- To see if a contractor is registered with the City of Georgetown, please call 512-930-2550
- Approved permits are valid for six months from date of issuance. If no inspection activity has taken place within the six months, application and/or renewal fees are required.
- In order to close permit, all inspections must be completed.
- Permits are not required to be posted at project address.
- Inspection requests must be scheduled online by 3 p.m. prior for next day inspection. Please make sure your project is ready for inspections. The City will do their best to inspect next business day, however, delays may occur due to the number of inspections and inspectors available that day. Thank you for your patience.
- The City does not guarantee a time for an inspection as they may be delayed with other inspections or circumstances beyond control.
- On the day of inspection, please make sure you watch for the inspector. Inspector must have access to property at time of requested inspection. If no access, a re-inspection fee may apply.
- Copies of permits and inspections may be obtained at: mygovernmentonline.org